

Municipal Buildings, Greenock PA15 1LY

Ref: LC

Date: 3 June 2019

I refer to the agenda for the meeting of the General Purposes Board to be held on Wednesday 12 June 2019 at 3pm and attach a further item as undernoted.

GERARD MALONE
Head of Legal & Property Services

Undernote

4. **Fixed Penalty Notice Appeal Panel**
Report by Head of Legal and Property Services

Enquiries to – **Lindsay Carrick**- Tel 01475 712114